

## PARTICIPANT REGISTRATION FORM

### UNDERSTANDING AND INTEGRATING THE SENDAI FRAMEWORK INTO NATIONAL POLICIES AND PLANNING

KINDLY INDICATE THE NAMES OF DESIGNATED PARTICIPANTS IN THE BELOW FORM. THIS WILL ENABLE THE PLANNING TEAM TO ENTER INTO CONTACT WITH THEM IMMEDIATELY AND ENSURE THAT THEY ARE BRIEFED AND KEPT UPDATED ON THE PLANNING AND LOGISTICAL ARRANGEMENTS.

	<b>Name and Surname</b>	<b>Organisation</b>	<b>Designation</b>	<b>Email Address</b>	<b>Phone Number</b>
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					



## TERMS & CONDITIONS

IT IS UNDERSTOOD THAT ALL BOOKINGS WILL BE ACCEPTED AS CONFIRMED, AND THAT YOUR ORGANISATION IS LIABLE TO PAY THE FULL AMOUNT TO GIDREM AS AGREED HEREUNDER.

**SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2016**

**SIGNATURE \_\_\_\_\_**

**DESIGNATION \_\_\_\_\_**

## BANKING DETAILS

Account Name: **GRAVITAZZ CONTINENTAL INITIATIVE**  
Bank: **FIRST NATIONAL BANK (FNB)**  
Account Number: **62467365609**  
Branch: **GREENSTONE**  
BRANCH CODE: **201510**  
\*Swift Code (For international payments): **FIRNZAJJ**

***RSVP by 08 January in order to secure your place and for planning purposes***

### **For More Information Contact:**

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## **About GIDREM**

**Gravitazz Institute for Disaster Reduction and Emergency Management** has offices in Johannesburg, We offer a broad range of capacity building and technical services in the humanitarian field, covering several countries across the African continent. Our facilitators are mainly experts with extensive humanitarian experiences across African and we offer our trainings in **English, French and Portuguese**. Also, we operate a full fledge institute for disaster reduction and emergency management in Johannesburg with accredited qualifications at **certificate** and **diploma** levels.

## **OUR POLICIES**

### **CANCELLATION FEES**

In the event of GRAVITAZZ cancelling the training, all funds will be returned to the clients. All bookings will be accepted as confirmed and organisations are welcome to make name changes one week prior to the workshop. Any cancellation in full will carry a cancellation fee of 50% or at the discretion of **GRAVITAZZ** but not less than 18%. GRAVITAZZ will not be liable in the event that the event is cancelled, postponed due to the fortuitous event, unforeseen occurrence, Act of God or any other event that might render this event impossible or impracticable. For the Purpose of this clause, a fortuitous event shall include but not be limited to: war, death, fire, strike, extreme weather or other emergency. Events, programme content and presenters are subject to change without notice.

### **TRAVEL & HOTEL ARRANGEMENTS**

GRAVITAZZ will propose and assist clients as far as possible, with travel and hotel accommodation arrangements. However payment to the hotel or airline remains the responsibility of the client. The training fees include training manual/flash drive, refreshments during the course and lunch for the delegates in addition to the training effort and administrative support provided by Staff.

### **REIMBURSEMENT**

Under no circumstances will reimbursements be made to individuals but only to the organisations which originally paid for delegates to attend. Credit vouchers will be valid for a period of 12 months.

### **LIMITATION OF LIABILITY**

The client indemnifies and holds GRAVITAZZ, its directors, employees and members harmless against any claim of whatever nature which may be made against any of them (including legal costs on an attorney and own client scale) resulting from or occasioned by the function, howsoever arising including but not limited to personal injury, death, loss of or damage to property brought onto or left on the property; but not limited to any claim for any loss or damages suffered by the client, brought onto or left on the property; but not limited to any claim for any loss or damages

***For More Information or to Register Please Contact:***

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